

Member Information Service

Decisions made by Cabinet Members

The following decision has been made by the Cabinet Member for Customer Services and will take effect immediately as an urgent matter and therefore not subject to call in.

COVID19 Additional Relief Fund (CARF) Discretionary Relief Guidelines

The Cabinet Member for Customer Services:

- i) Approved the Council's COVID19 Additional Relief Fund Discretionary Relief Guidelines; and,
- ii) Gave delegated authority to designated senior officers to make relief awards within these guidelines.

Copies of the reports are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting.

Please note that meeting start times vary. All meetings are in-person unless otherwise stated.

Meetings for January and February are listed below:

JANUARY 2022

- 12 January – Scrutiny Committee for Leader, Finance and Performance @ 6pm (virtual)
- 13 January – Planning Committee @ 4pm
- 19 January – Scrutiny Committee for Housing, Planning and Economic Growth @ 6pm (virtual)
- ~~20 January – District Planning Committee @ 2pm – CANCELLED DUE TO LACK OF BUSINESS~~
- 26 January – Charity Trustees @ 6:45pm & Council @ 7pm at Trinity Methodist Church

FEBRUARY 2022

- 2 February – Scrutiny Committee for Community, Customer Service and Service Delivery @ 6pm (virtual)
- 8 February – Licensing Committee @ 5pm
- 10 February – Planning Committee @ 4pm
- 14 February – Cabinet @ 4pm
- ~~17 February – District Planning Committee @ 2pm – Postponed until 24 February~~
- 21 February – Cabinet Grants Panel @ 4pm
- 24 February – District Planning Committee @ 2pm – Rescheduled from 17 February

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Scrutiny Committee for Leader, Finance and Performance – 12 January 2022 @ 6pm

Draft Corporate Plan and Budget 2022-23.

Scrutiny Committee for Leader Finance and Performance Work Programme 2021/22.

Planning Committee – 13 January 2022 @ 4pm

Recommended for Approval

DM/21/2688 | Stonerocks Farm, Cross Colwood Lane, Bolney, Haywards Heath, West Sussex, RH17 5RY – (Amended redline plans received 12/11/2021) Proposed siting of three luxury glamping pods together with associated landscaping and car parking

- <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QWL9GVKT07Z00>

DM/21/2992 | | 78 London Road, East Grinstead, West Sussex, RH19 1EP - Conversion of upper floors to provide 2 x 1 bedroom and 8 x 2 bedroom flats including roof extensions and alterations, cycle storage, refuse provision and associated works

- <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QY14I8KT0DA00>

DM/21/3534 | Tower Car Sales, Tower Close, East Grinstead, West Sussex, RH19 3JX – Demolition of car sales office and workshop and erection of part 2/part 3 storey building comprising 8 apartments with 8 parking spaces. 'Amended plans received 11th November showing a revised design of the proposed building and one additional flat (9 in total)' -

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R0M1REKT0FX00>

DM/21/3607 | Ote Hall Farm, Janes Lane, Burgess Hill, West Sussex - A proposed new farm shop and café/tea room. (Amended plans received 7/12/2021) -

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R0YW5VKT07Z00>

DM/21/4145 | Croudace Development Site, Former Keymer Brickworks, Phase 2, Nye Road, Burgess Hill, West Sussex - Full planning application for the change of use of the existing open space to external community use linked to the proposed community centre, and part retrospective



planning application for alterations to the approved boundary treatment, hard and soft landscaping for land at Wyvern Way, Burgess Hill, West Sussex - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R3J7XYKT0DA00>




DM/21/4173 | Community Centre, 124 Wyvern Way, Burgess Hill, West Sussex, RH15 0GB - Change of use of the existing civic space to a car park at land to the east of Kings Weald Community Centre - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R3QT7QKT0FX00>

Recommended for Refusal


DM/20/3014 | 80 Woodbury Avenue, East Grinstead, West Sussex, RH19 3UX - Installation of second floor front facing dormer. Change in colour of the roof tiles to a dark grey from brown. Amended plans received showing revised location of front dormer window. Description amended 28.10.2021 to read as retrospective application for 2 no. front dormer windows. Amended plans received to show front dormers as constructed - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QFAXSPKT0DH00>

Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.

Date & Time	Training Event	Indicator
<p>This session has been postponed and a new date will be arranged in due course.</p>	<p>Planning Training: Decision making & Other material considerations <i>(Essential for Planning Members)</i></p>	
<p>This session has been postponed and a new date will be arranged in due course.</p>	<p>Planning Training: Highways Matters & S106 <i>(Essential for Planning Members)</i></p>	
<p>3 February 2022 @ 3pm</p>	<p>Planning Training: Design & Heritage Assets <i>(Essential for Planning Members)</i></p>	



22 February 2022 @ 3pm	Planning Training: Planning Enforcement <i>(Essential for Planning Members)</i>	
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Planning Training – Topics

The Planning Training will cover the following topics over the course of three training sessions:

- Highways
- Heritage Assets
- Design case study
- Decision making
- Other material considerations
- S106

Please confirm your attendance to the above training sessions by emailing committees@midsussex.gov.uk or by calling 01444 477062.

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email committees@midsussex.gov.uk or 01444 477062.

Information and News

COVID-19 News

Covid levels in Mid Sussex have risen rapidly to about 1600 cases per 100,000 in the last fortnight with the very infectious Omicron variant now accounting for almost all Covid cases. The case rises are among the 30+ population. This is the peak level of Covid cases we have had and therefore caution is



needed in indoor settings which should be well ventilated. Hospitalisations of people testing positive for Covid locally and nationally have doubled in the last fortnight across the whole of the UK but remain less than half of what they were in January 2021. Deaths nationally, within 28 days of a positive Covid test, still average over 100 per day but the average has remained steady in the last fortnight reflecting greater protection from serious illness for those fully vaccinated and better treatments.

The average Covid rate across West Sussex has increased in the last fortnight to about 1350 cases per 100,000 but is still just below the increasing rate in the SE of about 1400 cases per 100,000. The Omicron variant hit London earlier than in other parts of the country and in parts of London case levels have dropped in the last week but remain very high.

The average Covid figure in England has increased rapidly in the last fortnight to about 1600 cases per 100,000 with the more infectious Omicron variant now accounting for almost all Covid cases across the country. The NW of England is now a hotspot with many areas there having over 2000 cases per 100,000. People are recommended to be very cautious in all indoor settings where there is household mixing.

In most areas of the UK Covid rates are now above 1000 cases per 100,000.

Lateral flow tests are available free to collect locally or request online by post so everyone can check their Covid status and isolate if they get a positive test. Demand for these tests is high at the moment. If going to crowded indoor settings you are advised to do a lateral flow test.

With the more infectious Omicron variant of Covid, mask wearing is now compulsory in shops, theatres, indoor halls, churches and museums and public transport which includes taxis and private hire vehicles and in secondary schools. If returning from abroad you are required to pay for a PCR test within 2 days of your return and isolate until you get a negative result. If you are identified as a close contact of someone who has tested positive for the Omicron variant you are required to do a lateral flow test daily for 7 days if you have had at least 2 vaccinations for Covid. Those that are not double vaccinated still have to isolate for 10 days and get a PCR test.

About 82% of the population 12 and over in England and in Mid Sussex are now double vaccinated and about 88% of the population 12 and over have received a first vaccination. All people 16 and over are still eligible for a Covid vaccination jab and encouraged to come forward with the second vaccinations being done after 8 weeks. Vaccinations can now be booked online for anyone 16 or over. There is a separate online booking system for those aged between 12 and 15 to get their first or second vaccinations outside a school setting at some vaccination locations. Second vaccinations are advised after 3 months from the first vaccination. Otherwise Covid vaccinations for all those aged between 12 and 15 have been done in some secondary schools.

Booster vaccinations are being offered to all adults 3 months after the second vaccination on the booking system with slots now available. New walk in clinics are being opened where an appointment is not necessary. About 64% of the population 12 and over have now received their booster vaccination in Mid Sussex and England more generally. Having the booster vaccination is thought to provide greater protection against all the Covid variants and to reduce the chance of spreading the virus.

Annual flu vaccinations continue to be offered through GP contact to older adults and vulnerable groups.

Please see the latest information on Covid vaccination progress and other health matters in West Sussex [here](#).

Please see the latest public data for Covid rates in West Sussex [here](#).



Please note the guidance to remain cautious after 19th July to help prevent Covid cases putting pressure on the NHS.

Protect and Vaccinate

The Government has awarded Mid Sussex District Council £102k to accommodate rough sleepers until the end of March and £13k to incentivise them into having the vaccination.

We are working with Turning Tides, our assertive outreach team, to contact all the rough sleepers in this District. During the pandemic we have helped 53 rough sleepers however, at the last count we were aware of 6 people sleeping rough in the District. We are in contact with them and will continue to encourage them to take our offers of accommodation and to get vaccinated.

LGA National Census of Local Authority Councillors 2022

Members are advised that in January the LGA will be inviting all local authority councillors to take part in its 'National Census of Councillors', last conducted in 2018 (results can be found [here](#)). Their questions are largely unchanged, although they have removed some, and added new questions focusing on areas that LGA has heard are of interest to councillors, specifically councillor safety. The results will help the LGA better understand the types of support needed by elected representatives. The LGA will publish a report of the census findings in spring 2022. Response permitting, they will also produce a summary of results for each council.

Opportunity Mid Sussex – Update

The preparation of a marketing and promotion strategy is a commitment made in the Economic Development Strategy to ensure the continued economic success of Mid Sussex, by actively marketing the district's competitive advantages for businesses and promoting the attractiveness of Mid Sussex for residents and visitors. We are pleased to be able to advise that Opportunity Mid Sussex, our inward investment project, has now launched.



On advice from specialist consultants, the promotion of Opportunity Mid Sussex is being undertaken through a stepped launch, the idea being to start building interest and followers early on, so that as each launch stage is rolled out, it will already have an audience, which in turn will have the capability of generating more interest.

This stage of the launch consists of:

- A 'landing page', which showcases our social media channels, and gives an opportunity for people to register to learn more about what we are doing – www.opportunitymidsussex.co.uk



- Rollout of Opportunity Mid Sussex social media channels – **please follow and share**

Instagram	https://www.instagram.com/opportunity_mid_sussex/
LinkedIn	https://www.linkedin.com/company/opportunity-mid-sussex
Twitter	@OpportunityMS
Facebook	https://www.facebook.com/OpportunityMidSussex/

The next stages will see the launch of an interactive brochure in February, and the full Opportunity Mid Sussex website in March. We will keep you posted on developments.

If you have any questions, please contact Nathan Spilsted, Interim Regeneration and Economy Programme Manager, on 01444 477455 or nathan.spilsted@midsussex.gov.uk

Complaints and Compliments – November

Complaints (November) – 10

Waste & Outdoor Services = 4
 2 each for Parking and Revenues
 1 each for Planning and Community Services, Policy & Performance

Compliments (November) – 28

Customer Services = 11
 Waste & Outdoor Services = 6
 Dev Management (Planning) = 4
 Planning Policy & Economy = 2
 1 each for Benefits, Environmental Health, Parking, Planning & Building Control Support and Democratic Services

Business Bulletin Winter 2021

Please find the latest Business Bulletin Newsletter [here](#).

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

05 January 2022 - [Get extra support with Dry January in 2022](#)

